

PROGRAM APPEALS

EMDRIA will accept appeals for program applications that were denied for not meeting the requirements and/or standards. Appeals must be submitted within 60 days of the date listed on the program denial letter.

Drafting an Appeal Letter

Appeals must be made in writing and specifically address the grounds for the decision. Your letter requesting an appeal must include the following:

- A full explanation as to how your program meets EMDRIA requirements. Be sure to specifically address each section of the application that did not meet stated requirements.

Appeal Review Process

Appeals will be reviewed by a Standards & Training Committee appeal review team. The appeal review team will consist of the Standards & Training Committee Chair(s), at least one member of the original review team, and at least one additional Standards & Training Committee member. The additional committee member will be appointed by the Executive Director or the Education & Training Coordinator and will have had no involvement in the original program review. You will be notified in writing about the result of your appeal within 30 days. The decision made by the Standards & Training Committee appeal review team will be considered final.

For questions regarding the appeal process, the review of appeals or other related issues, please send an email to EC@emdria.org or call 866-451-5200.