

PROVIDER APPEALS

EC Provider Applications that do not clearly explain who will maintain the various administrative and organizational aspects of the different programs that are offered will be denied. Applicants who do not verify that they will adhere to EMDRIA policies, requirements and standards will also be denied. A letter stating the reasons for provider denial will be sent to the applicant.

Applicants who are denied approval as an EC Provider may appeal the decision. Appeals must be submitted within 60 days of the date listed on the provider denial letter.

Drafting an Appeal Letter

EC Provider Appeals must be made in writing and include the following information:

- An explanation regarding how you or your organization meet the requirements and standards. Be sure to specifically address the reasons for denial of provider status that are outlined in the letter.

Appeal Review Process

Appeals will be reviewed by EMDRIA staff. You will be notified in writing about the result of your appeal within 30 days.

For questions regarding the appeal process, the review process or other related issues, please send an email to EC@emdria.org or call 866-451-5200.